**(To be Printed on Letterhead)**

**To**

**Ultra Tech Laboratories Pvt Ltd**

**Kumhari**

**Dist. Durg (Chhattisgarh)**

**Dear Sirs**

**Subject: Request to** **delete or remove names of Radiation Workers**

**Ref: Inst. ID Number –**

**Please update your records to delete or remove names of following Radiation Workers**

|  |  |  |
| --- | --- | --- |
| **S No** | **Name** | **Card Number** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Thanking you**

**For (Name of the Institution)**

**(Signature & Seal/Stamp)**

**Name –**

**Date -**